

WVCTSI PILOT GRANT APPLICATION – SUBMISSION CHECKLIST

Enclose this form at the end of your application to ensure that all necessary documentation has been included. If you have any questions, please contact the WVCTSI Pilot Grant Program.

I. MANDATORY DOCUMENTS FOR ALL APPLICATIONS

1. FACE PAGE..... #
2. PROJECT ABSTRACT, RELEVANCE, PERFORMANCE SITE(S), PERSONNEL, AND STEM CELL USE .. #
3. TABLE OF CONTENTS #
4. APPROACH/RESEARCH PLAN #
 - A. SPECIFIC AIMS/OBJECTIVES #
 - B. RESEARCH PLAN #
 - a) *HYPOTHESIS* #
 - b) *BACKGROUND* #
 - c) *SIGNIFICANCE* #
 - d) *INNOVATION* #
 - e) *APPROACH* #
5. REFERENCES #
6. BUDGET (Including Budget Form and Justification).....
7. NIH BIOSKETCHES (For all Key Personnel)
8. LETTER OF SUPPORT FROM SUPERVISOR #

II. ADDITIONAL APPLICATION COMPONENTS

1. HUMAN SUBJECTS #
 - A. *Human Subjects Template* #
 - B. *Targeted Enrollment Report*.....

- 2. VERTEBRATE ANIMALS SECTION..... #
- 3. MENTORSHIP AGREEMENT PLAN #
- 4. IACUC PROTOCOL SUBMISSION #
 - A. *IACUC Submission* #
- 5. COMPLIANCE PROCESS #
 - A. *CITI (or its equivalent, for all named personnel)* #
 - B. *If any compliance documentation is missing, please indicate the personnel name(s) and expected date(s) of submission:*
- 6. PREVIOUS WVCTSI FUNDING STATEMENT #
- 7. ADDITIONAL LETTER(S) OF SUPPORT #
- 8. CLINICAL PROTOCOL (Investigator-initiated Clinical Trial, not otherwise described in proposal) #